



Community Carrot Board Meeting Minutes

Date: 15th August 2023 hybrid zoom/in-person meeting

Board members present: Naomi Barnes (NB); Julia Dorin (JD); Tim Greene (TG); Erica Wimbush (EW); Nathan Pike (NP);

Managers and Development Officer present: Helen Muir (HM); Jade Muir (JM); Hannah Ewan (HE);

Apologies: Jo Gibson (JG);

		Action
1	Approval of AGM report and website minutes	
2	Financial Update –	
	Review P&L figures for July 2023 – The shop made a profit.	
	Sort out discrepancy between P&L and Eposnow figures.	JD ask PG
	Clover machine vs Dojo machine – look into which is better value	JM ongoing
	Consult H&W on use of reserves for repair work.	JD
	Look into spreading cost of holiday pay across the financial year	JD
	Look into other banking options in light of BoS closing.	NP
	EposNow and Xero – using a CVS file to import figures – speak to PG	JD & PG
	Haines and Watt – final queries on accounts are ongoing	JD ongoing
	P&L sales breakdown categories ongoing	JM / PG ongoing
	Local unpaid bill – letter sent, awaiting reply	JD
3	Manager Update	
	More planning required before purchasing a new chiller. Consult a joiner. The grant is not available.	Managers ongoing
	Staffing update – our buyer at market is leaving in November. New Saturday staff has started.	
	EposNow data collection – manager skill share is required before approaching Kieran from the Mart with specific questions.	managers
	Discussion on local suppliers. Look into supply chain through East Coast Organics.	managers
	Sales and Marketing: lighting – reconsider next autumn. Plug for the Cheese Lady.	Dev Officer
	Labelling machine is now fixed.	
	Scottish Land Fund project visit arranged for end August to speak to trustees.	NB & TG
4	Development Officer's Update	Dev Officer
	Feedback from End of year 2 report has been received, discussed.	
	Summer outdoor cooking classes now complete	
	Feast day at the Ridge – Sunny's Soups will be donated that week along with apple pies over the Sept weekend.	
	The board agreed to include The Ridge's advert in Crunchy newsletter	
	Update Crunchy website in the autumn	Dev Off - pending
5	Board Actions (Board only present)	
	Cargobike – Check out the shared scheme and speak to MJ and HE to find a solution.	EW
	Invite Dave Barfoot to Sept board meeting to find how the Community Farm can work with Crunchy.	NB
	Manager 3-way shared role temporary period review end Sept. Actions on email	board
6	AOB	

7	Date of next meeting	
	Monday 11 th September 2023, 7.30pm	

This document was downloaded from <https://communitycarrot.scot/board-meeting-minutes>