



Community Carrot Board Meeting Minutes

Date: 13th February 2023 hybrid zoom/in-person meeting

Board members present: Naomi Barnes (NB); Julia Dorin (JD); Nathan Pike (NP);

Managers and Development Officer present: Helen Muir (HM);

Bookkeeper:

Apologies: Jo Gibson (JG); Jennifer Allan (JA); Erica Wimbush (EW); Hannah Ewan (HE); Tim Greene (TG); Paula Gibson (PG);

		Action
1	Approval of actions from last meeting	
2	Financial Update –	
	Review P&L figures for January 2023 – The shop made an apparent loss but some of the bills were spill over from Dec.	
	H&J are noting down a ready reckoning of monthly bills to anticipate income required.	Managers
	Review margins in line with supplier cost increases	Managers
	Check if Xero can link with EposNow & speak to PG	NP
3	Managers' Update	
	Monthly bills were covered without need for reserves this month	Managers
	Guy is no longer growing and this is a real loss for the shop. Put out a call for surplus produce from other local growers	
	Designs for new shop front, flier, window stickers to be done by Kate but not until March.	Managers/ dev off
	Karell is looking into new product labels for the barrows	Karell
	Whole staff meeting – put out a doodle poll to get a date in April	NB
	Get in touch with Fiona Hale to change name on Clover machine bill	NB
	Shopify hardware – 2 items have been returned. Need to sell a till and a set of scales.	NP
4	Development Officer's Update - next meeting	Dev Officer
5	Board Actions (Board only present)	
	EW to take on shareholder role and is meeting JA for details. Sarah Burrows has offered to go through details if nec.	EW
	AGM proposed date Sun 30 th April 3-4.30pm – look into venues	NB
	JD is now meeting PG to go over accounts before each board meeting.	JD
6	AOB	
7	Date of next meeting	
	Tuesday 13 th March 2023, 7.30pm	

This document was downloaded from <https://communitycarrot.scot/board-meeting-minutes>