

Date: 25th January 2021 (zoom meeting board only)

Board members present: Sarah Archer (SA); Tim Greene (TG); Naomi Barnes (NB); Calum Elliot (CE); Kirsten Maguire (KM)

Apologies: David Paris (DP)

| | | Action |
|---|--|--------|
| 1 | Board Actions | |
| | Appointing new nominees for AGM election – procedure clarified System for members to appoint someone to be revisited after the AGM | |
| | Code of Conduct for all board to be prepared for after AGM | CE |
| | AGM organisation | |
| | Eventbrite for registration; agenda and roles during AGM; content of each section, voting process for nominees; documents shareholders need emailed ahead of the meeting; slideshow for AGM; technical approach; check board email for any new nominee applications; | Board |
| | | |
| 2 | AOB | |
| | Date of next meeting | |
| | 15 th February 2021, 7.30pm | |

This document was downloaded from <u>https://communitycarrot.scot/board-meeting-minutes</u>