

Date: 25<sup>th</sup> January 2021 (zoom meeting board only)

Board members present: Sarah Archer (SA); Tim Greene (TG); Naomi Barnes (NB); Calum Elliot (CE); Kirsten Maguire (KM)

Apologies: David Paris (DP)

		Action
1	Board Actions	
	Appointing new nominees for AGM election – procedure clarified System for members to appoint someone to be revisited after the AGM	
	Code of Conduct for all board to be prepared for after AGM	CE
	AGM organisation	
	Eventbrite for registration; agenda and roles during AGM; content of each section, voting process for nominees; documents shareholders need emailed ahead of the meeting; slideshow for AGM; technical approach; check board email for any new nominee applications;	Board
2	AOB	
	Date of next meeting	
	15 <sup>th</sup> February 2021, 7.30pm	

This document was downloaded from <u>https://communitycarrot.scot/board-meeting-minutes</u>